



## **PARENT /GUARDIAN**

**The School Bus Transport Code of Conduct is written to ensure the safety and security of your child(ren). In signing up to use the School Bus you are accepting the North Bridge House School Transport Code of Conduct:**

- I will ensure that my child(ren) is/are ready for the school bus prior to the time allocated and my child(ren) will be waiting at the designated bus stop at least 5 minutes prior to expected time so they are ready to board as soon as the school bus arrives
- I will not leave my child unattended at the bus stop in the morning, in case the bus should be diverted and unable to collect from the stop. You will be notified as soon as possible via text message from the chaperone
- I will not board the coach at any time
- I will ensure my child(ren) understand(s) how to behave on and around vehicles, especially at bus stops
- I will ensure my child(ren) understand(s) the importance of wearing seat belts while riding on the school bus
- I will collect my child at the designated stop and will be at the stop at least 5 minutes prior to expected time of arrival in the morning and the afternoon
- If I am not able to meet my child(ren) I will inform the school who will be at the stop to meet them unless I have signed the section allowing my child(ren) to walk home from a stop unescorted and/or another person has been included in this document as permitted to meet my child(ren)
- I will not contact the driver or chaperone to make collection arrangements. I will call the school to resolve any collection issues
- I understand that the privilege of riding on the North Bridge House School Bus may be taken away from my child(ren) if behaviour is deemed to be unsociable and/or dangerous to themselves or other students. In this event there will be clear warnings issued prior to removal
- I understand that traffic may cause the school bus to be delayed, however I will not assume that the bus will be late every day



- If there is an issue on the coach, I will work cooperatively with staff to resolve the matter
- I will contact Zara Williams at the Prep school (020 7267 6266) with any transport queries, problems or changes

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_