



## NORTH BRIDGE HOUSE TRANSPORT: PARENT / GUARDIAN CODE OF CONDUCT

The School Bus Transport Code of Conduct is written to ensure the safety and security of your child(ren). In signing up to use the School Bus you are accepting the North Bridge House School Transport Code of Conduct:

- I will ensure that my child(ren) is/are ready for the school bus prior to the time allocated and my child(ren) will be waiting at the designated bus stop at least 5 minutes prior to expected time.
- I will not leave my child unattended at the bus stop in the morning, in case the bus should be diverted and unable to collect from the stop. We will notify you as soon as possible via text message from the chaperone. I will also collect my child at the designated stop and will be at the stop at least 5 minutes prior AM/PM.
- I will ensure my child(ren) understand(s) how to behave on and around vehicles, especially at bus stops and if there is an issue, I will work co-operatively with staff to resolve the matter. Also, seats belts must always be worn throughout the journey.
- If I am not able to meet my child(ren) I will inform the school who will be at the stop to meet them unless I have signed the section below allowing my child(ren) to walk home from a stop unescorted and/or another person has been included in this document as permitted to meet my child(ren). This is only applicable to pupils from Year 6 and above. But the school would of course prefer **all** pupils to be met at the coach stop.
- I will not contact the driver or chaperone to make collection arrangements. I will call the school to resolve any collection issues. I also understand that traffic may cause a delay on route to and from the school.
- I understand that the privilege of riding on the North Bridge House School Bus may be taken away from my child(ren) if their behavior is deemed to be unsociable and/or dangerous to themselves or other students. In this event there will be clear warnings issued prior to removal.
- I will contact Lorna Murphy at the Prep school (020 7267 6266) with any transport queries, problems or changes.

**Please sign below:**

Parent/Guardian \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_

**Please sign below for Year 6 or above only,  
if travelling alone from the coach stops:**

Parent/Guardian \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_