



North Bridge House

Dear Parent,

Re: Deposit Refund Request

In view of the increase in the number of fraudulent emails we regret we are unable to accept any bank account details by email. In the event you require a fee or deposit refund please can you complete & return this letter by hand, post or scan to the following email address:

bursar@northbridgehouse.com

Parent Reference:

Child's Name:

Bank Account Name:

Bank Account Number:

Bank Sort Code:

Signature:

If your child is in Year 3 or above at North Bridge House Prep, Senior Hampstead or Senior Canonbury – please confirm the return of the school 121 device?

Yes No

Please note that a charge of £500 will be offset against the deposit refund for school laptops which have not been returned or damaged and is not repairable.

Name and address of child's new school:

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Kind regards,

North Bridge House Finance Team